



WILLIAM DONALD SCHAEFER
GOVERNOR

2-3-10-52

STATE OF MARYLAND
STATE ADVISORY COUNCIL ON NUTRITION
ROOM #210
50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MARYLAND 21401
(301) 841-5770

ANN MILLER
CHAIRPERSON



STATE ADVISORY COUNCIL ON NUTRITION

Minutes
May 21, 1987

881532

The meeting of the State Advisory Council on Nutrition was held on Thursday, May 21, 1987 at the Maryland Department of Agriculture. Chairperson Ann Miller called the meeting to order at 1:45 P.M. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Carol Loomis
Anita Marshall
Janette Martin
Ann Miller
Amy Spanier
Gerri Truitt for Senator Michael Wagner

GUESTS

Linda Eisenberg
Virginia Morgan

MINUTES

Minutes of the March 19, 1987 meeting were read. Janette Martin made a motion to approve minutes; motioned was seconded. March 19, 1987 Minutes were approved as read.

Minutes of the April 16, 1987 meeting were approved as written.

STATUS OF COUNCIL

Chairperson Ann Miller spoke with Mary Ann Saar, the Governor's Appointments Secretary regarding the Council. The Appointments Office is currently reviewing 600 boards, commissions and councils. The State Advisory Council on Nutrition will continue until a decision is made by the Governor's Office. Funding status is same as last year.

ANNUAL REPORT

Copies of the final draft of the Annual Report were distributed to members for review and comments. Appropriate changes were noted. Ann Miller read the Summary Note to be included with the report. The report will be corrected, printed and distributed accordingly.

SUBCOMMITTEE REPORTS

Aging

Barbara Jameson reported the Subcommittee on Aging met to review what had been accomplished and to set a new direction. The Subcommittee is hoping to pull together some numbers regarding the percentage of frail elderly to provide an update on Task Force recommendations.

Education

No report at this time.

Health

Mary Enig reported that she and Virginia Morgan attended a Policy Seminar for WIC. The general federal opinion of the program is one of great success and the work of WIC is recognized.

Ann Miller stated she attended a WIC Coordinators meeting on May 20. Amount of money for food has changed and the vouchers for June and July, 1987 are being distributed now. HB871 (procurement authority of infant formula from DHMH to DGS) did not pass. Ann stated that Governor Schaefer visited a WIC center in Prince George's County. He was appalled by the duplication of effort (weigh-in and measuring) in the WIC and Well Baby Clinics. The Governor has appointed an in-house committee to look into the coordination of WIC centers and Well Baby clinics. A pilot project in a Harford County WIC center is underway. The site is experimenting with computers; funds provided by local health department, state is providing training and consultants.

Ann stated the credit card pilot program for WIC began April 1st. The general feedback is that the program is good and everyone is pleased.

Human Resources

Linda Eisenberg reported that the Subcommittee will be meeting on Tuesday and the agenda includes meeting with the Director of the Maryland Association of Community Activities, and discussing the Food Committee's food stamp outreach efforts. Legal Aid has requested information on expediting the 30-day food stamp voucher.

Linda indicated that the Maryland Food Committee submitted a request for grant money to the Department of Health and Human Resources. A copy of the grant request was distributed to the Council. A decision is to be made in June. Also a research study will be conducted in 7 sites, the Food Committee is hoping to be one of the sites.

Research

Anita Marshall reported that the Department of Human Resources received a letter from Dr. David Paige asking if they would be willing to participate in a food stamp survey. Anita indicated that the Department will be delighted to participate and would like to share their views with David before the survey begins.

Ann Miller stated she is taking a course called "CUSS" (Computer Users in the Social Sciences) which is being taught by Dr. Elkin at the University of Maryland.

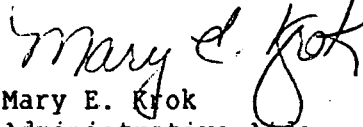
OTHER BUSINESS

Questions prepared for the food stamp population survey were collected by Ann Miller. She will send them to David Paige. It was suggested that David set up a special meeting to review the questions.

Janette Martin stated the Survey of Participants in the Aging Program was completed. She had copies if anyone would be interested in receiving one.

There being no further business, the meeting was adjourned at 3:30 p.m. The next meeting of the Advisory Council on Nutrition will be held on Thursday, June 18, 1987 at 1:30 p.m. at the Department of Education, 200 W. Baltimore Street, Baltimore, MD, 21201, Conference Room 2-South. There is parking next door.

Respectfully submitted,


Mary E. Krok
Administrative Aide

mek:

2-3-10-52



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WILLIAM DONALD SCHAEFER
GOVERNOR

ANN MILLER
CHAIRPERSON

STATE ADVISORY COUNCIL ON NUTRITION

Minutes
February 19, 1987

881531

The meeting of the State Advisory Council on Nutrition was held on Thursday, February 19, 1987 at the Maryland Department of Agriculture. Chairperson Ann Miller called the meeting to order at 1:30 P.M. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Carol Loomis
Janette Martin
Ann Miller
David Paige
Amy Spanier
Joan Weatherholtz

GUESTS

Linda Eisenberg
Charlotte Gollobin
Virginia Morgan

Chairperson Ann Miller began the meeting by having those present introduce themselves.

MINUTES

The minutes of the January 14, 1987 meeting were accepted as written.

STATUS OF COUNCIL

Ann Miller stated she spoke with Mark Wasselman regarding the status of the Council. The situation is in limbo and she was asked if there was any reason not to continue the Council.

Ann reminded the Council that the budget being reviewed is Governor Hughes' budget not Governor Schaefer's. Nutrition-related activities are included for proposed funding from the tax windfall. Janette Martin stated that the rebate to taxpayers is favored use of the windfall.

CABINET COUNCIL

David Paige asked if the Cabinet Council has met yet and was informed by Ann Miller that they had not. Ann stated she had spoken with Ms. Abrahms and it was agreed if the Council had specific items to discuss a meeting with the Cabinet Council would be set up.

David Paige suggested a letter be written to set up a meeting with the Cabinet Council in accordance with the Executive Order. Ann Miller stated this should not be done until the report is completed. Janette Martin suggested that a topic for the Cabinet Council meeting could be the concerns of "unmet needs."

SUBCOMMITTEE REPORTS

Education

Helen Huber stated the Subcommittee supplied the Education Report to the Chairman for the Council's annual report.

Joan Weatherholtz informed the Council that USDA has put money back for the Temporary Emergency Food Assistance Program (TEFAP).

Health

Mary Enig reported the Health Subcommittee met to compile information on WIC to present as testimony in the House; Ann Miller presented that testimony. (Ann Miller distributed copies of the testimony to Council members at the beginning of the meeting.) Legislature seemed to be more understanding of the WIC position and the sense of urgency needed for this program.

Human Resources

Linda Eisenberg reported that the Subcommittee is still waiting for the Department of Human Resources to release the Food Stamp report. When the report is received, the Subcommittee will meet.

Elderly

Barbara Jameson stated that the Subcommittee's last scheduled meeting was postponed due to the snow; they will meet on Friday, February 27, 1987.

Research

David Paige reported that the Research Subcommittee has established a two-prong approach: 1) to work with Health Statistics and the information which is currently available; and 2) considering the inventory of the utilization of soup kitchens, etc. Some progress is being made using the survey for Connecticut.

David stated he spoke with Dr. Warthen and she did indicate she would take the initiative to speak with Melvina Ford (of WIC) regarding data base. David informed the Council that Dr. Warthen volunteered to provide computer support for the data base.

OTHER BUSINESS

Linda Eisenberg distributed copies of House Bill 455 regarding Black and Minority Health. She stated that some of the items requested in the bill overlap data the the Advisory Council would like to collect.

Linda informed the Council that the Federal government has given \$20,000 to the Department of Human Resources which must be allocated by May 6th and must include outreach efforts. She also informed the Council that the Federal government would be awarding 30 grants between \$25,000 and \$50,000 and applications are to be submitted by April 10th. Applications need to present specific suggestions for expanded research and provide an intent to improve coordination of nutrition programs.

REPORT TO GOVERNOR

Ann Miller distributed draft copies of the Council's report to the Governor to Council members for review and comment. The report was discussed and appropriate changes were noted. Ann stated she would like the report completed by March 19, 1987.

There being no further business, the meeting was adjourned at 3:30 P.M.

THE NEXT MEETING OF THE STATE ADVISORY COUNCIL WILL BE HELD ON THURSDAY, MARCH 19, 1987 AT 1:30 P.M. AT THE MARYLAND DEPARTMENT OF AGRICULTURE, ROOM 208.

Respectfully submitted,

Mary E. Krok
Mary E. Krok
Administrative Aide

mek:



HARRY HUGHES
GOVERNOR

2-3-10-52

STATE OF MARYLAND
STATE ADVISORY COUNCIL ON NUTRITION
ROOM #210
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ANNAPOLIS, MARYLAND 21401
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ANN MILLER
CHAIRPERSON

881530

STATE ADVISORY COUNCIL ON NUTRITION

Minutes
January 14, 1987

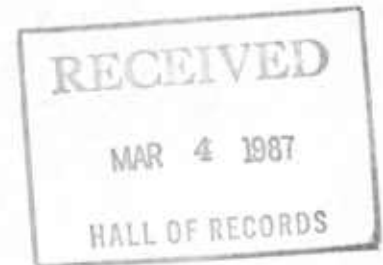
The meeting of the State Advisory Council on Nutrition was held on January 14, 1987 at the Johns Hopkins School of Hygiene and Public Health, Wolfe and Monument Streets, Baltimore, Maryland. Chairperson Ann Miller called the meeting to order at 1:30 p.m. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Carol Loomis
Anita Marshall
Ann Miller
David Paige
Joan Weatherholtz

GUESTS

Joan Blanco
Linda Eisenberg



MINUTES

The minutes of the December 18, 1986 meeting were approved as submitted.

Chairperson Miller explained this meeting is being devoted to research; the focus of research - where we're going and what to do.

She stated that the Council's budget has been submitted to the Governor and that \$100,000 has been set aside for all councils. Questions arose regarding where the Council should be placed, should it circulate between Departments, how can it be done? Putting the Council within a Department without a budget is not good.

Chairperson Miller stated she spoke with Robin at the Governor's Office as it was suggested that a firm be hired to do research after determination has been made concerning what and where the Council wants to go.

RESEARCH

Dr. Paige stated that the Research Subcommittee would like to see a completed statewide inventory, a state surveillance system in place, and attempt to have a publication of indices available. He explained of two approaches to the survey: 1. develop a survey of selected groups in community; and 2. utilize current available indices and put survey into motion in current agencies (i.e., Maryland Food Committee).

Dr. Enig suggested that, in lieu of a budget for research, maybe the Council could seek out graduate students in nutrition looking for projects to do.

Discussion followed regarding what group types should be surveyed. The ultimate goal is to achieve an aggregate data system for nutrition. Current, available data from different sources would be helpful - can check with Maryland Health Statistics Office, Health Planning and Policy Section within Department of Health and Mental Hygiene. A tally of nutrition program participation and ongoing recording could be compared with other surveys regarding unemployment and low birth rates. A simple approach to data and tally gathering is needed; Council could begin with available statistics within Departments of Education and Human Resources.

Linda Eisenberg suggested pursuing obtainment of statistician for Council; use of emergency food centers for quick survey; and proposing budget for research. Joan Blanco explained a draft survey of food emergency pantries and the drawbacks of such a survey. There is available data from emergency food centers. A design to pull available data together needs to be devised.

Following discussion on types of information needed in survey, it was agreed the Research Subcommittee would meet with Dr. Jean Warthen of the Department of Health and Mental Hygiene (Maryland Center for Health Statistics) and outline what was discussed at this Council meeting. Work is to begin on a questionnaire to emergency food centers.

Linda Eisenberg informed the group that the Food Committee Conference is being held on April 24, 1987. It would be a good opportunity for the Council to present its ideas to the network groups. Linda did express her skepticism concerning the value of data collected. It was felt a one-on-one questionnaire would be the best approach in some cases.

OTHER BUSINESS

Legislation

Linda Eisenberg informed the group of several pieces of legislation being submitted. These included: \$1.6 million for elderly meals (it is expected to receive \$400,000); \$33,000 for Delmarva Rural Ministries; one-time grant of

\$55,000 for refrigeration and freezer for Western Maryland; and \$900,000 for the WIC Program (\$500,00 to replace administration funds, \$150,00 for salary increases, and \$250,00 for desk top computer systems). Linda also asked Council if they could write a letter and request a meeting to support the Food Committee; further consideration by the Council will be given..

Council's Annual Report to Legislature

Chairperson Miller asked each Subcommittee to prepare and submit a report and suggestions on what information should go into the report.

A meeting has been scheduled for February 2, 1987 at 2:30 p.m. at the Maryland Food Committee, 204 E. 25th Street, Baltimore, Maryland, to submit Subcommittee reports and discuss the annual report.

There being no further business, the meeting was adjourned at 3:45 p.m.

The next meeting of the Advisory Council is scheduled for Thursday, February 19, 1987 at 1:30 p.m., Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland.

Respectfully submitted,

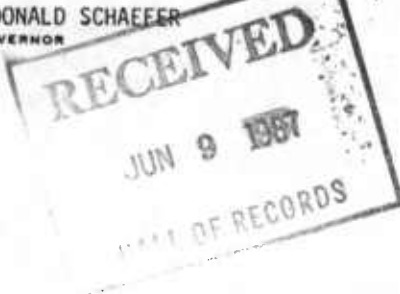


Mary E. Krok
Administrative Aide

mek:



WILLIAM DONALD SCHAEFER
GOVERNOR



2-3-10-52

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STATE OF MARYLAND

STATE ADVISORY COUNCIL ON NUTRITION

ROOM #210

50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MARYLAND 21401
(301) 841-5770

ANN MILLER
CHAIRPERSON

STATE ADVISORY COUNCIL ON NUTRITION

Minutes
April 16, 1987

The meeting of the State Advisory Council on Nutrition was held on Thursday, April 16, 1987 at the Maryland Department of Agriculture. In the absence of Chairperson Ann Miller, the meeting was called to order by David Paige at 2:00 P.M. The following members were present.

MEMBERS

Helen Huber
Barbara Jameson
Carol Loomis
Janette Martin
David Paige
Amy Spanier
Joan Weatherholtz

RESEARCH

David Paige stated that two issues on nutrition research should be addressed. These being 1) practical survey; and 2) specific collection of available data from various agencies. Discussion followed regarding the worth of a survey, the who, why and where of hunger, hunger vs. nutrition level, and what types of surveys have already been completed.

The Council members discussed various surveys, roadblocks to consider when conducting a survey, and the purpose for doing a survey. The Council decided a quick survey should be done and should be coherent and sensible. Members discussed the possibility of surveying food stamp recipients as the best limited population. Dr. Paige will check with the Department of Human Resources to find out how they feel about another survey and the issue of confidentiality.

The survey was divided into five parts and Council members were selected to develop questions for each particular unit of the survey.

State Advisory Council on Nutrition
Minutes/April 16, 1987
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There being no further business, the meeting was adjourned at
3:30 P.M.

The next meeting of the State Advisory Council will be held on Thursday,
May 21, 1987 at 1:30 P.M. at the Maryland Department of Agriculture.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mary E. Krok".

Mary E. Krok
Administrative Aide

mek:



WILLIAM DONALD SCHAEFER
GOVERNOR

2-3-10-52

STATE OF MARYLAND
STATE ADVISORY COUNCIL ON NUTRITION
ROOM #210
50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MARYLAND 21401
(301) 841-8770

881947

ANN MILLER
CHAIRPERSON

STATE ADVISORY COUNCIL ON NUTRITION

Minutes
March 19, 1987

The meeting of the State Advisory Council on Nutrition was held on Thursday, March 19, 1987 at the Maryland Department of Agriculture. Chairperson Ann Miller called the meeting to order at 1:30 P.M. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Ann Miller
David Paige
Amy Spanier

GUESTS

Virginia Morgan

MINUTES

The minutes of the February 19, 1987 meeting were approved as submitted.

TESTIMONY

Chairperson Miller reported to the Council on the testimony presented for the WIC Program by the Department of Health and Mental Hygiene. The Senate gave the program 1 year to improve. The House offered opportunity for positive response, however, answers did not directly address questions.

The Council expressed their concepts regarding the reorganization of the Department of Health and Mental Hygiene.

Ann stated that Linda Crawford is the Governor's staff person for "Health." Ms. Crawford is willing to meet with those interested in discussing health-related issues.

ANNUAL REPORT

Copies of the annual report draft of the Council were distributed at the beginning of the meeting. Discussion followed regarding use of goals, timetables, recommendations, etc.

State Advisory Council on Nutrition
Minutes/March 19, 1987
Page Two

David Paige informed the Council that he has two undergraduates who are interested in research work this summer.

APRIL MEETING

The next meeting of the State Advisory Council will be held on Thursday, April 16, 1987 at 1:30 p.m. at the Maryland Department of Agriculture, Room 208b.

Ann Miller will not be able to attend that meeting and has appointed David Paige to chair the April meeting. The agenda topic will be research with emphasis on what direction the Council wants to take.

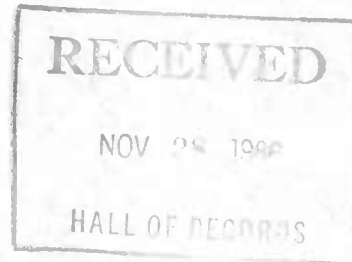
There being no further business, the meeting was adjourned at 3:30 p.m.

Respectfully submitted,


Mary E. Krok
Administrative Aide

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2-3-10-52
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STATE ADVISORY COUNCIL ON NUTRITION

Minutes
October 16, 1986

The meeting of the State Advisory Council on Nutrition was held on October 16, 1986 at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland. Chairperson Ann Miller called the meeting to order at 2:15 p.m. The following members and guests were present.

MEMBERS

Delegate James Campbell
Mary Enig
Barbara Jameson
Carol Loomis
Ann Miller
David Paige
Jerri Truitt representing
Senator Michael J. Wagner
Joan Weatherholt

GUESTS

Joan Blanco
Linda Eisenberg, Md. Food Committee
Jim Koontz, Md. Food Committee

MINUTES

The minutes of the September 10, 1986 meeting were approved as written.

BUDGET COMMITTEE REPORT

Carol Loomis presented the Budget Committee's recommendations which proposed two full-time positions (secretarial and staff person; i.e. director) and one research consultant for the Advisory Council as well as the Governor's Cabinet Council. Costs of supplies, telephone, postage, etc. were as not covered pending discussion with Advisory Council. Discussion followed regarding the positions, hiring, and members' terms.

The Council agreed to submit a request for all three positions and, if need be, the position of the director would be cut.

The Budget Committee will meet again to complete their report for the Council.

Carol requested a copy of the positions' duties accompany the minutes. Position duties are attached and made part of these minutes.

NEW BUSINESS

David Paige motioned that subcommittee members be called "associate members"; Barbara Jameson agreed. Motion passed by Council. It was also agreed that associate members would be sent copies of the minutes.

SUBCOMMITTEE REPORTS

Elderly

Barbara Jameson reported the Subcommittee visited two "Eating Together" sites and were quite pleased overall with the facilities. Barbara stated that quality and portions of food offered have seemed to improve.

Education

Ann Miller reported the Subcommittee visited 6 school "meal sites" in Harford County. One need to be addressed is how to collect money without identifying the children's financial status. Ann stated she was impressed by the way the Department handles commodities.

Health

Mary Enig reported the Subcommittee visited the Eastern District Office and went through the process of the certification procedures. Some problems included dual participation and that local agencies were not able to have their questions properly answered by the State Department. Mary stated the short range needs for the office were to receive reports back from the State and have a more efficient computer system (there have been 7 different computer systems in the last ten years). She did state, however, that staff turnover and morale were pretty good. The Health Subcommittee will ask a representative from WIC to attend a Council meeting to answer any questions the Council may have.

Linda Eisenberg informed the Council that a hearing before the Senate Budget and Tax Committee has been scheduled for November 11th.

Research

David Paige reported the Subcommittee has established a three-prong approach which includes integration of available information; inventory and identification of other food nutrition programs, distribution centers; and, examination of mortality and morbidity information. David stated he is very optimistic with the Subcommittee's goals and plans for accomplishment.

Human Resources

Linda Eisenberg reported the Subcommittee re-examined the Task Force Report and Mickey Allman presented an update and recommendations. The Subcommittee will be meeting on November 23rd with Secretary Massinga to present a recommendation to see a statewide plan for state assistance for feeding

programs. Linda stated that Boston has a hotline for pre-screening, referrals and follow-up. Ann Miller stated that the Maryland Hotline was begun by the Maryland Food Committee. Linda expressed the need for the Subcommittee to plan a site visit and to have someone come in and talk about the process of applying for food stamps.

NEW BUSINESS

Ann Miller informed the Council of the upcoming change in administration and presented ideas to the Council for submission to the new administration. These ideas included inviting legislators to a Council meeting; putting Council suggestions in order; and talking to the Transition Team.

Delegate Campbell stated that 40% of the House will have new members and suggested the Council put together a legislative packet as soon as possible, as well as letting the new members know about the Council.

Linda Eisenberg stated that the Food Committee sponsors a lobbying day once a year and invited the Council to submit recommendations. Linda also stated that there is no advocate group within the Department for migrant families. A need exists to investigate services available for migrant families. Carol Loomis stated that the Advisory Council should go to the Cabinet Council and recommend that the migrant issue become a priority; the Advisory Council members agreed.

Ann Miller asked Delegate Campbell about the possibility of a revolving fund; Delegate Campbell stated it would be a good recommendation.

Linda Eisenberg asked the Council if they would like the Food Committee to lobby for them. It was agreed the Council was not ready to submit recommendations at this time but would support advocacy groups.

Ann Miller asked the Council if they felt a report could be done in time for presentation. Mary Enig suggested that a preliminary report (fact sheet) could be accomplished. The preliminary report would include background information on the Council, meetings, subcommittee information, identification of problems, and goals.

It was felt that the Council could benefit by testifying for some legislation at this point in time.

The next meeting of the State Advisory Council on Nutrition will be held on November 13, 1986 in Annapolis. There being no further business, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,


Mary E. Krok
Administrative Aide

mek:

Attachments (Position Duties)

October 8, 1986

Recommendations of the Governor's Advisory Council on Food and Nutrition
Subcommittee on Staffing Needs

The subcommittee under instructions from the Council Chairman recommends the following for staffing the of Advisory Council.

The recommendations would provide staff to the Advisory Council, and to the Governor's Cabinet Council on Food and Nutrition.

Estimated Cost

One full-time secretarial position
One full-time staff person
One research consultant

Brief descriptions of the positions are attached. We propose that office space and office equipment be provided for these three people in the Department of Agriculture.

Staff Director of Nutrition
Advisory Council

The incumbent in this position serves as staff director for the Governor's Advisory Council on Food and Nutrition, under the direction of the Council Chairman. This is a high level council consisting of prominent citizens; one member of the General Assembly and of the Senate; representatives of the Department of Human Resources, Department of Health and Mental Hygiene, Department of Education, Department of Agriculture, and Office on Aging. The Council is chaired by Miss Ann Miller.

The incumbent of this position will, at the direction of the Council, determine the entire issue of hunger and poor nutrition in the State of Maryland including related mortality and morbidity in the population.

The duties of the Staff Director of Nutrition will include:

1. Exploring the extent of problems of hunger and nutrition in Maryland.
2. Identifying appropriate resources and support services in the state.
3. Examining the current level of effort by public and private agencies throughout the state.
4. Noting gaps in the coordination and delivery of services.
5. Recommending a comprehensive approach to reducing the impact of poor nutrition in the state.
6. Recommending ways to improve nutrition services.
7. Supervising one professional employee and one clerical staff person.
8. Developing and writing reports.

Staff Research Analyst
Advisory Council

The incumbent in this position serves as staff research analyst for the Governor's Advisory Council on Food and Nutrition, under the immediate supervision of the staff director of nutrition.

The duties of the Staff Research Analyst will include:

1. Accumulating and analyzing pertinent demographic data.
2. Representing the Advisory Council to community groups.
3. Accumulating, analyzing and evaluating data on eligibility criteria and utilization of nutrition services.
4. Contributing to interim progress reports for the Advisory Council.
5. Accumulating and analyzing data from states and other jurisdictions which have nutrition monitoring programs.
6. Collecting and analyzing existing and proposed pertinent legislation.
7. Gathering, analyzing and evaluating pertinent data on nutrition education programs.
8. Accumulating and analyzing data on factors affecting the nutritional status of Maryland families.
9. Gathering and evaluating nutrition-related health data.
10. Assisting in writing reports and recommendations of the Advisory Council.
11. Accumulating, analyzing and evaluating programs to provide cost data on existing and proposed nutrition programs.

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STATE ADVISORY COUNCIL ON NUTRITION

862167

Minutes
September 10, 1986

The meeting of the State Advisory Council on Nutrition was held on September 10, 1986 at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland. Chairman Ann Miller called the meeting to order at 1:40 p.m. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Carol Loomis
Janette Martin
Anita Marshall
Ann Miller
David Paige
Amy Spanier
Jerri Truitt representing
 Senator Michael J. Wagner
Joan Weatherholtz

GUESTS

Joan Blanco
Jan Houbolt

MINUTES

The minutes of the July 9, 1986 meeting were approved as written.

CHAIRMAN

Ann Miller began the meeting with discussion on staffing of the Advisory Council. The Council was informed that secretarial help is low statewide and it was suggested that each Subcommittee make arrangements to have their own clerical work done. It was stated that each member of the Advisory Council, with the exception of State employees, are entitled to recoup expenses; expense accounts were distributed accordingly.

SUBCOMMITTEE REPORTS

Health

Mary Enig reported that the Health Subcommittee has met twice and feels there is critical concern and a need to look into the WIC program. Speakers are being lined up for subcommittee, as well as plans to visit agency sites for the purpose of getting an overview of what is being done in order to develop recommendations.

Elderly

Barbara Jameson reported that the Elderly Subcommittee has also met twice to understand the background and problems currently being faced. The subcommittee will be sending letter to nutrition sites managers asking who is served and available county programs. The responses will enable the subcommittee to establish where the gaps are. Next meeting will be held on October 3rd with planned visits to "Eating Together" and "Meals on Wheels" sites.

Human Resources

Anita Marshal reported that the Human Resources Subcommittee has met and addressed items in the FY88 budget, as well as reviewed New York's Outreach plan. Anita stressed the importance of the needs relating to statewide transportation.

Education

Helen Huber distributed summaries of the programs under the Department of Education. Helen stated the issues of concern have been broken down into two areas: 1) Better Participation and 2) Funding. The subcommittee is planning a September 18th field trip to Harford County.

Research

David Paige reported that the Research Subcommittee met September 10th to determine objectives, what is currently available, and develop indicators for data base. Chairman Miller asked the group what types of survey instruments are currently available within their respective Departments. Short discussion followed.

LEGISLATIVE OPTIONS

Chairman Miller informed the group of their responsibility to report to the Legislative Session in January. Discussion followed as to information to be included in the report and if the Council was ready to submit a report. Jan Houbolt presented proposed legislation being submitted by the Maryland Food Committee. Chairman Miller suggested the Council review what is being presented to legislature and what it wants to support. Each Council representative is to report, at the next meeting, what is in the budgets for nutrition from each Department. Dr. Paige recommended endorsement of initiatives.

Discussion followed regarding the need for a budget for the State Advisory Council on Nutrition. A Budget Committee was formed; members are Janette Martin, Anita Marshal, and Carol Loomis.

FUTURE MEETINGS

The next meeting of the Nutrition Advisory Council will be held on Thursday, October 16, 1986, 2:00 P.M., at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland.

The Council agreed that future meetings will be held the third Thursday of each month; no time confirmed.

There being no further business, the meeting was adjourned at 4:15 P.M.

Respectfully submitted,

Mary E. Krok
Mary E. Krok
Staff Secretary

mek:

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STATE ADVISORY COUNCIL ON NUTRITION

862166

Minutes
July 9, 1986

The first meeting of the State Advisory Council on Nutrition was held July 9, 1986 at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland. Chairman Ann Miller called the meeting to order at 9:40 a.m. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Lewis Jones
Carol Loomis
Janette Martin
Anita Marshall
Ann Miller
David Paige
Amy Spanier
Terri Truitt representing
Senator Michael J. Wagner
Joan Weatherholtz

GUESTS

Joan Blanco
Jan Houbolt



The meeting began with introductions by Council members and guests.

Chairman

Ann gave an overview of the structure of the Council, the Executive Order, funding and staffing. Ann explained how reimbursements to civilian members are to be made. Reimbursement requests will be made through the Maryland Department of Agriculture (MDA) to the Governor's Office. She also stressed the importance of establishing a budget for the Council. This budget would be presented to the Governor for review and then be submitted to the legislature next year.

Ann asked Dr. David Paige for an overview of the findings of the "State of Maryland Governor's Task Force on Food and Nutrition" Final Report (February, 1986).

Report on Governor's Task Force on Food and Nutrition

Dr. David Paige highlighted the recommendations of the Task Force. These recommendations included:

1. Initiation of survey and monitoring systems;
2. Review of current operating programs (federal and state) for deficiencies and improvements;
3. Outreach plans for Federal Food Stamp Program including timely issuance of food stamps.
4. Better coordination of programs within the State.

Regarding the WIC Program, Dr. Paige stated there has been an uneven history of the program within the state. Two criteria to be considered for qualification in the program are income and nutritional need. He stressed that the state is charged with defining "nutritional need." There has been a drop in the level of enrollment (20% below authorized level), however, Maryland's enrollment is high compared to the national level.

Dr. Paige reported on the need for Maryland to participate in a Comprehensive Data System and the need for additional nutrition education.

Dr. Paige also reported on the Task Force's findings regarding programs involving food for the elderly, integration of food and nutrition plans, and school meals.

Dr. Paige reported overall, that these issues are rooted in poverty, affect all areas of the state, as well as an interesting cross-section of the state's population, and that a need still exists for adequate funds to be provided to clients.

Chairman Miller stated that a lot can be done and stressed the seriousness of the problem (hunger).

Legislative Review

Jan Houbolt reported that most of the initiatives presented to the legislature succeeded in whole or in part.

School meals will be subsidized by the State.

Elderly feeding program received \$400,000.

Department of Health and Mental Hygiene (DHMH) has been mandated to initiate a WIC credit card system.

Food Stamp Outreach Program received \$50,000.

Jan noted that Senator Wagner worked very hard on the Task Force and was a great influence for these initiatives during legislature.

Future considerations include: a) finding a way for DHMH to put into its budget, a fund increase for WIC; and, b) electronic transference of benefits. Mid-Atlantic Food Dealers Association is interested in the program of transferring benefits electronically and can be of help.

Chairman Miller commented on the legislative report and stated that the Council can begin to plan for solutions to the problems presented.

Question and discussion period followed.

Chairman Miller suggested the Council divide into subcommittees. After lengthy discussion, subcommittees were formed. It was decided the Council would meet once a month and the subcommittees would prepare timetables, goals, and data for presentation to the Council. Objectives of the subcommittees were discussed. These included: self-evaluation of the programs, survey and monitoring needs, eligibility criteria, agency coordination, integration, resources currently available and resources needed.

The Council determined the subcommittee chairman would determine the size and membership of their subcommittee and prepare a list of members and guests for review by the Council.

Chairman Miller put forth the issue of writing a letter to the Governor requesting representation of the Maryland Food Committee on the State Advisory Council on Nutrition. Janette Martin motioned a letter should be prepared; motion was seconded; unanimously approved by the Council.

The next meeting of the State Advisory Council on Nutrition will be held Wednesday, September 10, 1986 from 1:30 p.m. to 4:00 p.m., at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Executive Conference Room #303, Annapolis, Maryland.

PLEASE MARK YOUR CALENDARS REGARDING THE SEPTEMBER 10TH MEETING. NO ADDITIONAL NOTICE WILL BE SENT.

There being no further business, the meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Mary E. Krok
Mary E. Krok
Staff Secretary

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STATE ADVISORY COUNCIL ON NUTRITION
SUBCOMMITTEES
Date and Places of Meetings

Research Subcommittee - August 5, 1986 - 10:00 a.m.
Arundel Center, North

Health Subcommittee - August 6, 1986 - 1:30 p.m.
State Health Offices

Elderly Subcommittee - August 8, 1986 - 1:00 p.m.
State Office Building

Education Subcommittee - September 3, 1986 - 9:30 a.m.
Maryland Department of Agriculture

Human Resources Subcommittee - (No date set.)

STATE ADVISORY COUNCIL ON ~~RESEARCH~~
SUBCOMMITTEES

Chairman Ann Miller is an Ex-Officio member of each subcommittee.

RESEARCH SUBCOMMITTEE

Chairman:

David Paige, M.D.
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School of Hygiene and Public Health
Johns Hopkins University
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Members:

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STATE ADVISORY COUNCIL ON NUTRITION

EDUCATION SUBCOMMITTEE

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Helen Huber

Maryland Department of Agriculture

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~~Members~~

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Joan Weatherholtz

Chief

Educational Support Services Branch

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Charlotte Gollobin

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STATE ADVISORY COUNCIL ON NUTRITION

ELDERLY SUBCOMMITTEE

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STATE ADVISORY COUNCIL ON NUTRITION

HUMAN RESOURCES SUBCOMMITTEE

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Harriett Goldman
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HARRY HUGHES
GOVERNOR

2-3-10-52

STATE OF MARYLAND
STATE ADVISORY COUNCIL ON NUTRITION
ROOM #210
50 HARRY S. TRUMAN PARKWAY
ANNAPOLIS, MARYLAND 21401
(301) 841-5770

ANN MILLER
CHAIRPERSON

RECEIVED

FEB 4 1987

HALL OF RECORDS

STATE ADVISORY COUNCIL ON NUTRITION

MINUTES

December 18, 1986

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The meeting of the State Advisory Council on Nutrition was held on December 18, 1986 at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland. Chairperson Ann Miller called the meeting to order at 1:30 p.m. The following members and guests were present.

MEMBERS

Mary Enig
Helen Huber
Barbara Jameson
Carol Loomis
Janette Martin
Ann Miller
Gerri Truitt for Senator Wagner
Joan Weatherholtz

GUESTS

Joan Blanco
Linda Eisenberg
Guy Hager
Jan Houbolt
Secretary Lieder

MINUTES

The minutes of the November 13, 1986 meeting were approved as submitted.

DEPARTMENT OF STATE PLANNING

Chairperson Miller introduced Secretary Lieder and Guy Hager from Department of State Planning and asked them to brief the Council on coordination and planning.

Secretary Lieder informed the Council that there is no coordinated nutrition information center within State government. She stated that total coordination is impossible and that healthy government overlapping serves as a check system. It was suggested that a statewide program might be implemented and examined and to seek resources of those who are experienced in that field. Secretary Lieder stated that State Planning receives all federal and state nutrition plans, however, there is no clearinghouse for nutrition programs. It was suggested the Council request a directive from the Governor to be placed in a specific State agency. She also informed the Council that State Planning has no role in developing plans unless it is mandated.

GOVERNOR-ELECT'S EVALUATION FORM

Ann Miller discussed the letter from Governor-Elect Schaefer regarding the self-evaluation need of State Boards, Commissions, and Councils. A response to Mr. Schaefer is due December 19, 1986. Ann was charged with revising last paragraph of reason to continue Council.

BUDGET

The Budget Committee submitted a proposed budget for the Council. Following discussion, the Council decided to go with the figure established by the Budget Committee.

The next meeting of the State Advisory Council has been scheduled for Thursday, January 15, 1987 at 1:30 p.m.

There being no further business, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Mary E. Krok

Mary E. Krok
Administrative Aide

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ADDENDUM TO MINUTES: The next meeting of the State Advisory Council on Nutrition will be held on Wednesday, January 14, 1987 at 1:30 p.m., Room 208, Maryland Department of Agriculture. Change in meeting date was due to State Holiday on January 15th.

Main topic of this meeting will be Research.



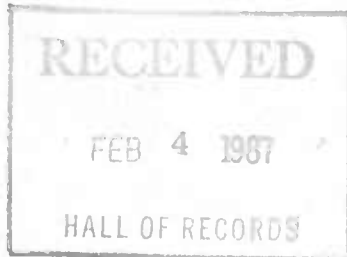
HARRY HUGHES
GOVERNOR

2-3-10-52

STATE OF MARYLAND
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ROOM #210
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(301) 841-5770

ANN MILLER
CHAIRPERSON

881528



STATE ADVISORY COUNCIL ON NUTRITION

Minutes
November 13, 1986

The meeting of the State Advisory Council on Nutrition was held on November 13, 1986 at the Maryland Department of Agriculture, 50 Harry S. Truman Parkway, Annapolis, Maryland. Chairperson Ann Miller called the meeting to order at 1:30 p.m. The following members were present.

MEMBERS

Helen Huber
Barbara Jameson
Carol Loomis
Anita Marshall
Janette Martin
Ann Miller
Virginia Morgan representing Mary Enig
Gerri Truitt representing Senator Michael Wagner
Joan Weatherholtz

MINUTES

The minutes of the October 16, 1986 meeting were approved as corrected.

BUDGET COMMITTEE REPORT

Janette Martin gave an cost estimation of \$68,304 plus 30% fringe benefits for the three positions requested. A total budget of approximately \$150,000 would include the costs of office space, equipment, mailing, telephone, printing, etc.

Helen Huber read a memorandum from Francis Smith of the Governor's Office explaining the appropriate billing for expenses incurred by the Department of Agriculture in the staffing of the Nutrition Advisory Council. Helen is to seek justification from Secretary Cawley.

SUBCOMMITTEE REPORTS

Elderly

Barbara Jameson reported that the Elderly Subcommittee met once and visited St. Anthony's Meals on Wheels where they observed the packing and handling of cold and hot meals. They noted there were a lot of volunteers helping. A study has been done by a Nutrition group which was state-funded by the Office on Aging.

Education

Ann Miller reported that she and Joan Weatherholtz visited six schools in Garrett County. They found the feeding programs to be good. They met the Director and feel he is cost-conscious and would like to see school lunch self-supporting (ala carte line). There are no sodas sold; salad bar is popular; variation in meal costs; children's complaint is there is not enough given to eat (portions are small).

Health

In Mary Enig's absence, Ann Miller reported they had a meeting at the Health Department concerning WIC. They had a meeting with Al Evans of the Mid-Atlantic Food Dealers Association concerning computer cards; the credit card pilot program is to begin in January, 1987 in Brooklyn (Baltimore), Maryland. Pennsylvania is doing this and it appears to be working and cutting down on fraud.

A second meeting of the Health Subcommittee resulted in testimony being prepared for WIC to present before the Senate Budget and Taxation Committee. The hearing was not good and, as a result, no more money will be given to WIC until goals are established. Testimony was heard from Baltimore City, Prince George's County, Southern Maryland and Anne Arundel County. Testimony submitted by the Advisory Council was mild noting problems with computer system, lack of communication from the State.

The Health Subcommittee is planning a meeting with the administration at the Health Department. The Subcommittee has also requested a meeting with the Governor's Transition Team.

Human Resources

Ann Miller reported that Human Resources Subcommittee met once and their next meeting is with Bill Ewing of the Food Bank. Human Resources is requesting legislation regarding start-up programs.

REPORT ON MEETING WITH SENATOR ABRAMS

A meeting was held on November 10, 1986 with Senator Abrams to discuss the role of the Council, the Council's staff recommendations, budget request with a covering statement, and the need to establish a system to determine nutritive state (this issue was not successful). The Council will be working through Ms.

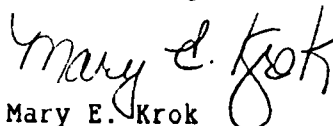
Constance Biems in the Governor's Appointments Office. Plans include meeting with new Governor, the Transition Team to discuss and justify existence of the Council and Cabinet Council. Senator Abrams is to write a letter to Departments of Human Resources and Health and Mental Hygiene regarding the use of the same card for different program participants. Senator Abrams meets with Secretaries Wilzack and Massinga regularly.

FUTURE DIRECTIONS

The Council discussed the need to develop a budget and staffing. Janette Martin stressed the importance of re-reading the final Governor's Task Force Report, as well as the interim report for background information. The Council discussed the possibility of going with the recommendations proposed in the Task Force Report as a basis, how much more time needs to go into preliminary visits (12/3 a trip is planned to the Eastern Shore), the need to look at the planning process of programs, the importance of determining "need", and data needs. It was suggested the Council list goals they could accomplish as a group and goals they could accomplish with staff support. It was also suggested that the Council could act as a focal point for coordination of programs.

There being no further business, the meeting was adjourned at 3:30 p.m. The next meeting of the Council will be held on Thursday, December 18, 1986 at 1:30 p.m., Maryland Department of Agriculture.

Respectfully submitted,


Mary E. Krok
Administrative Aide

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